



Call Order Form

Date submitted	01/31/11
Filename	020311_CUPEON_Kingston

Please carefully check the information in this form to ensure it is correct. Of particular importance are Rows 24, 25, 26. If any changes are required, please call Technical Support at 1.866.293.5705 x 2.

Contact Information
1. Union
2. Contact Person
3. Office Phone
4. Cell Phone
5. Email

Please enter information in this column
CUPE Ontario
Maureen Giuliani
416-299-9739x309
416-458-1126
mgiuliani@cupe.on.ca

Callout Description
1. Caller ID Number (phone display)
2. Callout Date (e.g. mm/dd/07)
3. Callout Time (e.g. 18:15)
4. Who will be recording the message?
5. Phone
6. Call Purpose
7. Separate messages for Live Answer vs. Machine Answer? (Yes/No)
8. Client's Special Instructions/Comments

	14162999739
	02/03/11
	19:00 EST
	Fred Hahn
	Information At Kingston City Hall
	NO

Union Calling Recording Line: 1.866.377.7213
Technical/Sales Support: 1.866.293.5705